eGrades Import Tutorial Visual user guide



Hello, SIS | LOG OUT

UC San Diego

INSTRUCTION TOOLS

egrades Grade Entry				
Subject IRGN Title Corporat Course 10 Units Section A00 Term WI12 Section ID 735468	e Governance	Instructor Authorized Grader Number Enrolled	Triton, Dakota Sidney 11	Last Modified Date Modified
Import file Show 10 entries			Filt	O <u>Grade glossar</u>
Name	• P			
Triton, Amiee Dawn	A999555	n to the "C	rade Entry"	screen
Triton, Berry David	<u>A992555</u>			Screen
Triton, Christine Avner	<u>A999553</u>	eGrades t	or the section	on you
Triton, Helen Amber	<u>A999675</u>	are v	working on	
Triton, Janet Elizabeth	<u>A999544</u>			
Triton, Jesus Donovan	<u>A999577</u>			
Triton, Kimberly Sue	<u>A99955454</u>			
Triton, Loren Wellington	A99966466	4.00 L		
Triton, Micah Devon	<u>A99888861</u>	4.00 L		
Triton, Norbert Elanore	A99999321	4.00 L		
Showing 1 to 10 of 11 entries			First	Previous 1 2 Next Last

Save	Save & Review
	Save

EGRADES

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Grade Entry

UC San Diego

Subject IRGN Title Corporate Gov Course 410 Units Section A00 Term WI12 Section ID 735468	ernance	Author Num	Instructo ized Grade ber Enrolled	r Triton, Dakota Sidney r 1 11	Last Modified
nport file					O <u>Grade glossar</u>
Show 10 👻 entres				Filtor	
Name	_ P	Click +	ho "	Import Filo" link	,
Triton, Amiee Dawn	<u>A999555</u>	CIICK L	ne	import rie inik	
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Triton, Christine Avner	<u>A99955359</u>	4.00	L		
Triton, Helen Amber	<u>A99967551</u>	4.00	L		
Triton, Janet Elizabeth	A99954451	4.00	L		
Triton, Jesus Donovan	A99957751	4.00	L		
Triton, Kimberly Sue	<u>A99955454</u>	4.00	L		
Triton, Loren Wellington	A99966466	4.00	L		
Triton, Micah Devon	A99888861	4.00	L		
	100000001	4.00			

Cancel	Save	Save & Review

UC San Diego

Section Add	Instructor Triton, Dakota Sidney Authorized Grader Number Enrolled 11	Last Modifier
Section ID 735468	•	
	*	
трол піе	The uploading of the file can take a while for processing as the file is run through a virus scan to check for viruses. Please do not interrupt the process	Grade gloss
Show 10 - entries	while it is working, otherwise the data will be lost. You will be prompted when the process finishes	
	ason	
Triton Amico Down	The file has to follow the following format:	
Triton, Amiee Dawn	The file has to be a text file	
Triton, Christino Aver	The file has to be TAB delimited or CSV delimited	
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Triton, Janet Flizabet	Final_Assigned_Egrade) * Select "CSV	
Triton, Jesus Donova	Tab Delimited (or TED) Delimited "if importing	
Triton, Kimberty Sue	Tab Delimited (or TED) Delimited (or TED) Canvas grades	
Triton, Loren Welling	File Name Browse	
Triton, Micah Devon		
Triton, Norbert Elano	Cancel Submit	

Cancel	Save	Save & Review

UC San Diego

EGRADES

Grade Entry

Subject IRGN Course 410 Section A00 Section ID 735468	Title Corporate Governance Units Term WI12	Instructor Authorized Grader Number Enrolled	Triton, Dakota Sidney 11	Last Modified Date Modified
Import file Show 10 - entries	The uploading of the file can take a while for through a virus scan to check for viruses. P while it is working, otherwise the data will b the process finishes.		Click "Browse	"
Triton, Amiee Dawn Triton, Berry David Triton, Christine Avne Triton, Helen Amber Triton, Janet Elizabet Triton, Jesus Donova Triton, Kimberly Sue Triton, Loren Welling	The file has to follow the following format: The file has to be a text file The file has to be TAB delimited or CSV d The file header has to have the following file a TAB or CSV (Last Name First Name Stude Final_Assigned_Egrade) Tab Delimited OCSV Delimited (or TED) File Name	elimited fields correctly nt ID SectionIc	named and delimited by	
Triton, Micah Devon Triton, Norbert Elano	Cancel Submit			
Showing 1 to 10 of 11 ent	ies		First Pre	vious 1 2 Next Last

Cancel	Save	Save & Review

INSTRUCTION TOOLS



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EGRADES

Grade Entry

Subject IRGN Course 410 Section A00 Section ID 735468	Title Corporate Governance Units Term WI12	Instructor Authorized Grader Number Enrolled	Triton, Dakota Sidney 11	Last Modified Date Modified
Import file Show 10 - entries	The uploading of the file can take a whil through a virus scan to check for viruse while it is working, otherwise the data v the process finishes.	le fo s. Pl vill t	Click "Subm	x nit"
Triton, Amiee Dawn Triton, Berry David Triton, Christine Avne Triton, Helen Amber Triton, Janet Elizabet Triton, Jesus Donova	The file has to follow the following format: The file has to be a text file The file has to be TAB delimited or CS The file header has to have the following TAB or CSV (Last Name First Name St Final_Assigned_Egrade) 	SV delimited ing fields correctly cudent ID SectionIc	named and delimited by	
Triton, Kimberly Sue		ED)		
Triton, Loren Welling Triton, Micah Devon	File Name C:\Users\raelliott\Desktop\73546	68.txt Browse	.	
Triton, Norbert Elano	Cancel Submit			•
Showing 1 to 10 of 11 ent	ies		First	Previous 1 2 Next Last

Save & Review

Cancel

Save

INSTRUCTION TOOLS

UC San Diego

EGRADES

Grade Entry

Subject IRGN Course 410 Section A00 Section ID 735468	Title Corporate Governance Units Term WI12	Instructor Triton, Dakota Sidney Authorized Grader Number Enrolled 11	Last Modified Date Modified
Import file Show 10 - entries	Success The file 735468 .txt for Section	ion: 735468 has been processed successfully.	Carade glossary
	Total records in the grade sh	eet: 11	ason
Triton, Amiee Dawn	Total records in the uploaded	file matching the grade sheet : 11	
Triton, Berry David	Records successfully uploade	ed: 11	
Triton, Christine Avne	Close Dialog		
Triton, Helen Amber			
Triton, Janet Elizabet			
Triton, Jesus Donova		If there are no errors, you w	/ill get a
Triton, Kimberly Sue		message saving your file ha	nc hoon
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Triton, Loren Welling Triton, Micah Devon		processed successful	ly
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EGRADES							
Grade Entry							
Subject IRGN Course 410 Section A00 Section ID 735468	Title Corporat Units Term WI12	e Governance		Autho Nun Scroll down a	n	d "	ast Modified ate Modified
Import file Show 10 • entries	Records succe	ssfully up	loaded:	Click "Close Dia		og″	<u>de glossar</u>
	Student ID	Section ID	Grade	Error Message		ason	
Triton, Amiee Dawn Triton, Berry David	A99955454	735468	D+	Grade Code is not one of the grade codes allowed (A+, A, A-, B+, B, B-, C+, C, C-, D, F, P, NP, S, U, I, IP, X, T, H)			
Triton, Helen Amber	A99966466	735468	A	Orade Option of P requires a grade of (P, NP, I, IP, X)	H		
Triton, Janet Elizabet Triton, Jesus Donova	A99888861	735468	Р	Grade Option of L requires a letter grade (A+, A, A-, B+, B, B-, C+, C, C-, D, F, I, IP, X)			
Triton, Kimberly Sue	A99999321	735468	A	Student has Withdrawn.			
Triton, Loren Welling Triton, Micah Devon	Close Dialog						
Triton, Norbert Elano	• [m 🕨			
Showing 1 to 10 of 11 ent	ries			First Pr		us 1 2	Next Last

INSTRUCTION TOOLS

EGRADES

Grade Entry

Subject IRGN Course 410 Section A00 Section ID 735468

Import file

Show 10 👻 entries

You should be back on the "Grade Entry" screen with the grades imported into the "Grade" column (this may take a few seconds)

Filter:

Triton, Dakota Sidney

Last Modified Date Modified

Grade glossary

Name	PID	*	Units 🔺	Grade Option	Grade 🔺	Reason
Triton, Amiee Dawn	A99955551		4.00	L	В	
Triton, Berry David	A99955521		4.00	L	B+ 💌	
Triton, Christine Avner	<u>A99955359</u>		4.00	L	Α 💌	
Triton, Helen Amber	A99967551		4.00	L	A- 💌	
Triton, Janet Elizabeth	A99954451		4.00	L	C+ 💌	
Triton, Jesus Donovan	A99957751		4.00	L		
Triton, Kimberly Sue	<u>A99955454</u>		4.00	L	A	
Triton, Loren Wellington	A99966466		4.00	L		
Triton, Micah Devon	A99888861		4.00	L	B- 💌	
Triton, Norbert Elanore	A99999321		4.00	L	A+ 💌	
Showing 1 to 10 of 11 entries						First Previous 1 2 Next Last

Cancel	Save	Save & Review

INSTRUCTION TOOLS

Subject IRGN Course 410 Section A00 Section ID 735468	Make s grades we correct ar	sure all e ere impo ny errors	of the orted a s such	ind as	Friton, Dakota Sidney	Last M Date M	lodified
nport file	mis	sing gra	des			G <u>Grade</u> <u>c</u>	ilossa
Show 10 👻 entries	*	PID	• Units •	Grade	Grade 🔺	Filter: Reason	
Triton, Amiee Dawn		A99955551	1.00	L	В		
Triton, Berry David		A99955521	4.00	L	B+ 💌		
Triton, Christine Avner		A99955359	4.00	L	A 🔻		
Triton, Helen Amber		A99967551	4.00		A- 💌		
Triton, Janet Elizabeth		A99954451	4.00	L			
Triton, Jesus Donovan		A99957751	4.00	L			
Triton, Kimberty Sue		<u>A99955454</u>	4.00	L			
Triton, Loren Wellington		A99966466	4.00	L			
Triton, Micah Devon		A99888861	4.00	L	B-		
Triton, Norbert Elanore		A99999321	4.00	L	A+ 💌		

Cancel	Save	Save & Review

INSTRUCTION TOOLS EGRADES **Grade Entry** Click "Save & Review" to Friton, Dakota Sidney Subject IRGN Last Modified Course 410 Date Modified review and then submit Section A00 Section ID 735468 your grades OGrade glossary Import file Show 10 - entries Filter: Grade PID Name Units + Grade . Reason Option Triton, Amiee Dawn В A99955551 4.00 1 -• Triton, Berry David A99955521 4.00 B+ L • Triton, Christine Avner A99955359 4.00 A A--Triton, Helen Amber A99967551 4.00 L -Triton, Janet Elizabeth A99954451 4.00 C+ L • Triton, Jesus Donovan A99957751 4.00 L В Triton, Kimberly Sue A A99955454 4.00 L -B-• A99966466 Triton, Loren Wellington 4.00 L Triton, Micah Devon A99888861 4.00 L B--A+ -Triton, Norbert Elanore A99999321 4.00 L 2 Next Last Showing 1 to 10 of 11 entries Section Comments (Comments are only saved if a grade is saved) Save & Review Save Cancel

INSTRUCTION TOOLS

EGRADES

Grade Review

Subject IRGN Course 410 Section A00 Section ID 738916	Title Corporate Governance Units Term WI12		Authori: Numb	Instructor zed Grader per Enrolled	Triton, Dakota Sic <mark>11</mark>	dney			Las Dat	t Modified e Modified
Section GPA: 3.360 Extens	on Students: A Total Campu Dince you ha	ave revie	ewed							
A+ A A- 0 2 2 S	your wor atisfied tha	k and ar it everyt	[.] e hing	P 0	NP S 0 0	U I 0 1 Export	IP 0	0 eport	W 0 Grad	Biank 0 e glossary
Show 10 • entries	s correct, y	ou will r	need			Filt	er:			
	to check	this bo>	۲.	Grade Option	▲ Grade ▲		Re	eason		\$
Triton, Amiee Dawn		A99955551	4.00	L	A					
Triton, Berry David		A99955521	4.00	L	B+					
Triton, Christine Avner		99955359	4.00	L	В					
Triton, Helen Amber		A. 9967551	4.00	L	В					
Triton, Janet Elizabeth		A9, 954451	4.00	L	A-					
Triton, Jesus Donovan		A99: 57751	4.00	L	C+					
Triton, Kimberly Sue		A99955454	4.00	L	A					
Triton, Loren Wellington		A99960466	4.00	L	B+					
Triton, Micah Devon		A99888861	4.00	L	1	Medical				
Triton, Norbert Elanore		A9999311	4.00	L	A-					
Showing 1 to 10 of 11 entries						First	Previo	us 1	2 Next	Last
Section Comments										
			Certify	that the gr	ades submitte	d are in com	pliance	with all	UCSD re	gulations.
						Ca	ncel	Edi	t 5	Submit

INSTRUCTION TOOLS

Grade Review Checking this box is the equivalent to your

signature.

Instructor Triton, Dakota Sidney Authorized Grader Number Enrolled 11 Last Modified Date Modified

in GPA calculation

Р	NP	S	U	1	IP	X	W	Blank
0	0	0	0	1	0	0	0	0

Export PDF Report OGrade glossary

Show 10 - entries Filter: ade By checking the box you Grade + Reason Triton, Ami A are certifying that the work Triton, Berr B+ Triton, Chri you have done is in В Triton, Hele В accordance with all Triton, Jane A-Triton, Jesu C+ University policy Triton, Kim A B+ Triton, Lore Triton, Micah De Medical Triton, Norbert Elanore 4.00 A-A99999321 Showing 1 to 10 of 11 entries First Previous 1 2 Next Last Section Comments

Cancel Edit Submit

INSTRUCTION TOOLS

EGRADES

Grade Review

Subject Course	IRGN Title 410 Units	Corporate Governance	Instructor Authorized Grader	Triton, Dakota Sidney	Last Modified Date Modified
Section Section ID	A00 Term 738916	W12	Number Enrolled	11	

Section GPA: 3.360 Extension Students: 0 Total Campus Students: 11

Exclude Extension students in GPA calculation Exclude E grades in GPA calculation

