

# Lecture Recording: Recommended Processes



## Synchronous: Zoom

If real-time interaction is an important element of student learning and/or grading



## Asynchronous: Capture

If you do not need student participation while delivering the lecture material

For additional considerations, see the [Remote Instruction delivery tips](#) from the Teaching + Learning Commons.

# Lecture Recording: Zoom Process

## 1 Before Zoom Meeting

Enable automatic Zoom Cloud Recording.

See [Zoom guides](#) at [keepteaching.ucsd.edu](http://keepteaching.ucsd.edu) for more info.

## 2 Start Zoom Meeting

Notify students that the session will be recorded.

Proceed with your lecture and close Zoom meeting when done.

## 3 After Zoom Meeting

You will receive an email when your Zoom Cloud Recording has finished processing, which can take several hours.

In Canvas, move the recording into your Media Gallery or embed it in a Module or Page.

See [Canvas Video guides](#) at [keepteaching.ucsd.edu](http://keepteaching.ucsd.edu) for more info.



# Lecture Recording: Kaltura Capture Process

## 1 Canvas -> My Media

Start a Kaltura Capture session from My Media inside your Canvas course.

See [Kaltura Capture guides](#) at [keep Teaching.ucsd.edu](http://keep Teaching.ucsd.edu) for more info.

## 2 Start Kaltura Capture

Present your lecture while recording in Kaltura Capture.

Once finished, stop the recording and upload it to Canvas.

## 3 Media Gallery

In Canvas, move the recording into your Media Gallery or embed it in a Module or Page.

See [Canvas Video guides](#) at [keep Teaching.ucsd.edu](http://keep Teaching.ucsd.edu) for more info.

